LETHBRIDGE SCHOOL DISTRICT NO. 51

HUMAN RESOURCES

433 - 15 STREET SOUTH
LETHBRIDGE ALBERTA
T1J 2Z5
PHONE: (403) 380-5304
FAX: (403) 327-4387
E-MAIL: hr@lethsd.ab.ca

EDUCATIONAL ASSISTANT

TYPICAL DUTIES:
Positions in this class provide assistance and support to students with identified special needs affecting the student's ability to participate effectively in the school environment. Tasks performed are varied and dependent on the identified needs of the student. Responsibilities include attending to physical needs, assisting with academic tasks and assignments, monitoring progress and implementing and monitoring established behaviour modification programs.

Employees in this class work primarily with the assigned student(s) and teachers. Contacts require sensitivity and ability to develop trust and rapport. Employees participate in school meetings to share information and receive direction. External contacts extend to parents and caregivers to coordinate activities and share information.

ADDITIONAL INFORMATION PERTINENT TO THIS POSITION:
This position offers high school academic support to students with learning disabilities operating from the SAIC room (Student Assistance Instructional Centre). Strong candidates will have extensive background and experience with all high school level curricular courses; level 30 Math, English and Sciences (Biology, Chemistry, and Physics)

Applicants will be asked complete an academic competency exam.

Chinook High School is committed to securing individuals with exceptional expertise in and the ability to work with all students. At this time we are seeking support staff who are committed to ensuring student success by taking an interest in the whole student while modeling an attitude of acceptance and understanding for all.

Applicants must have high expectations for themselves and for their students and have a desire to work in a “student-centered/ learning focused” environment that motivates students to achieve.

EDUCATION AND EXPERIENCE REQUIRED:
Completion of High School diploma and a two-year post-secondary diploma in a related field; or an equivalent combination of education and experience.

For additional information on Educational Assistant qualifications please refer to your Classification Manual in your school.

Applicants should forward resumes quoting competition **#EA 116 to the attention of:

Human Resources
433 15 Street South
Lethbridge, AB
T1J 2Z5
Fax: 403-320-5706
Email: hr@lethsd.ab.ca

******This ad will remain open until a suitable candidate is found.***

***In order to ensure and maintain a safe and secure working and learning environment, applicants new to Lethbridge School District No. 51 **WHO ARE OFFERED EMPLOYMENT** must provide:

- A clean Criminal Records Check; including Vulnerable Sector Check from Police Services or an RCMP detachment.
- A Child Intervention Check from Southwest Alberta Child and Family Services.
- A valid Social Insurance Card in the current legal name must be provided at time of hire. If one cannot be provided, a new card must be obtained and proof of application provided within three days of hire.

***You must be a Canadian citizen, legal permanent resident (PR), or otherwise have valid residency status in Canada which allows you to work in Canada.

***We thank all applicants for your interest in our District; however, only candidates selected for interview will be contacted.